Successfully Completing Livestock Enrollment Forms

March 4, 2010

By: Katherine Kuykendall & Kyle Culp
Why do we use the forms?

• **Integrity**
  – To build integrity into the 4-H program

• **Compliance**
  – To insure compliance with 4-H rules

• **Documentation**
  – To create a documented paper trail

• **Record Keeping**
  – To help 4-H members learn about record keeping
What information is required on all of the livestock enrollment forms?

- 4-H member’s name and demographics (every item on the top of the form)
- **Signatures**
  - 4-H member’s signature
  - Parent’s signature
  - Extension Educator’s signature (unless a group list is sent along with this signature)
Horse and Pony Requirements

- Color photo (showing all four feet and the face of the horse)
- Horse’s name
- Gender
- Breed or Grade
- Color
- Year of birth
- Height (optional on May 15th)
Horse Photos

Unacceptable Photo

Acceptable Photo
Horse and Pony Instructions (cont’d)

• May be leased (subject to written approval of the county Horse and Pony committee, 4-H council, and Extension Educator)

• May not be enrolled by more than one 4-H member, unless co-enrolled by siblings

• A mare and foal must be enrolled on the same form

• Foals, yearlings, and 2-year olds must show at the height of their dam (unless they exceed her height)

• For unborn foals, enroll the mare, and designate “unborn foal”
2010 INDIANA 4-H HORSE & PONY ENROLLMENT FORM

Read the instructions on the back of this form.

Member's Name: John Purdue
Telephone: (765) 555-5555
Email: johnpurdue@purdue.edu

Complete Mailing Address: 123 Purdue Street, West Lafayette, IN 47906

COUNTY OF 4-H ENROLLMENT

<table>
<thead>
<tr>
<th>Tippecanoe</th>
<th>Grade in School</th>
<th>11</th>
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4-H Member's Date of Birth

<table>
<thead>
<tr>
<th>Month</th>
<th>Day</th>
<th>Year</th>
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<tbody>
<tr>
<td>11</td>
<td>26</td>
<td>1993</td>
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Yr in Project

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Yr in 4-H

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Horses Enrolled

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Note: Staple or glue to back of this form a color photo of each horse you wish to have eligible for the State Fair. The color photo must show all four feet and the face of the horse, and it must be labeled with the horse’s name and the name of the 4-H’er. If a photograph is not attached, the horse is not eligible for the State Fair.

<table>
<thead>
<tr>
<th>Horse's Name</th>
<th>Gender* (circle one)</th>
<th>Color (of animal)</th>
<th>Year of Birth</th>
<th>Height**</th>
<th>ISF Horse</th>
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<tbody>
<tr>
<td>Purdue's Pete</td>
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* Gender - Indicate with the following: M = mare, G = gelding, F = foal, MF = mare and foal

** Measurer’s signature is NOT required for enrollment.

All signatures are required to complete enrollment.

I certify I am the owner or lessee of this animal(s), it is now in my personal possession, and I provide care consistent with the requirements of the county in which I am enrolled. I have read the instructions on the back of this form, and the above is complete and accurate. I also agree to comply with the rules and requirements for exhibition as outlined in my county handbook, and the 4-H Horse and Pony Handbook (4-H - 661). I consent to drug and/or steroid testing of the animal(s) listed above. I agree to follow the rules, policies and expectations of the 4-H program and will conduct myself in a courteous and respectful manner by exhibiting good sportsmanship and good behavior. I understand that failing to do so will result in sanctions, discipline, and/or dismissal from the program.

1/15/10 x John Purdue
Date: Signature of 4-H member.

I verify the completeness/accuracy of information on this form and consent to drug and/or steroid testing of the animal(s) listed on this form. I also agree to respect and abide by the rules and requirements for exhibition as outlined in my county handbook and the 4-H Horse and Pony Handbook (4-H - 661). I also understand that riding horses has inherent risks, and that the State 4-H Office requires that all participants wear protective helmets and recommends protective vests. I (we) understand, agree to abide by, follow, and comply with the rules, policies and expectations of the 4-H program and will conduct myself (ourselves) in a courteous and respectful manner by exhibiting good sportsmanship and being a positive role model for youth. I (we) also understand that failing to do so will constitute grounds for sanctions and/or dismissal of the member from the program.

1/15/10 x Bob Purdue
Date: Signature of 4-H parent.

1/15/10 x John Smith
Date: Signature of Extension Educator. Verifies valid 4-H membership.
Return of Forms

• No forms will be returned to the county once received at State
• Family will receive letter (email if possible), of any animals that are ineligible
• Educators will also receive notification of ineligible animals